

Printing or Downloading an Invoice

This guide shows Fleet Managers and Fleet Delegates how to download or print the invoice for a completed work order. Invoices are available from the work order's **Service History** record, on the **Work Order Documents** tab.

Before you begin: open the completed work order from Service History. See the **Viewing Service History QRG for how to navigate to a completed work order and open its detail page.*

Note: Portions of application pages are grayed/blurred out to conceal and protect identities.

Opening the Invoice

COMPLETED

1. From the Work Order Order’s **Service History** detail page, open the **Work Order Documents** tab.
2. In the **Work Order Documents** list, find the desired **Invoice**. Click the **Download** button out to the right.

TA

Home

Service Appointments

TA Locations

Work Order

Fleet Admin

Work Order Service History

Overview

Asset Details

Products & Services

Work Order Documents

Work Order Documents

NAME	TYPE	DOWNLOAD
	Invoice	

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Work Order Documents — click the Download button on the Invoice row.

3. The invoice opens as a PDF in a separate browser tab, where you can view, print, or download it.

Viewing the Downloaded Invoice

The invoice opens in a new tab. From there you can use your browser's controls to **print** the invoice and/or **save** a copy.



1295 Horizon Blvd.
El Paso TX
El Paso, TX, 79927
United States

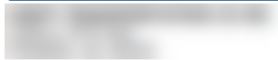
Work Order #	2607000399
Date	2026-07-02T18:29:01Z
Completed	2026-07-02T18:40:52Z
Tax Exempt	
Payment Type	ACC
ABS Account #	
Trip #	
Reported By	

Service Writer: Phone:

Service Dept Manager: Phone:

Customer	Asset	VIN	Year	Make	Engine	License	State	Odometer
			2019	COLUMBIA		HV36716	OR	

BILL TO



DRIVER

Phone:

INVOICE TOTALS

	Actual
Parts	\$0.00
New Tires	\$0.00
Used Tires	\$0.00
Labor	\$0.00
Oil	\$0.00
Non-Taxable	\$0.00
Env / Waste Tax	\$0.00
Discount	\$0.00
Taxable	\$0.00
Tax	\$82.60
Trade-In	
Change Returned	
Net	\$0.00
TOTAL	\$82.60

***** Please come again! Your feedback matters.

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the vehicle for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs therein.

Not responsible for loss or damage to vehicles or articles left in vehicles in case of fire, theft or any other cause beyond our control.

Technician:

Customer Signature: _____ Date: _____

Prepared by

LIMITED WARRANTY
7/2/2026 9:34 PM

Page 1 of 2

Downloaded invoice — additional detail.

Prepared by

LIMITED WARRANTY
7/2/2026 6:44 PM

Page 1 of 2

WHAT IS WARRANTED AND FOR HOW LONG?

Subject to the terms hereof, including the exclusions and other limitations listed below, parts purchased at any TravelCenters of America or Petro Stopping Centers location (each, a "TA or Petro Location") will be, at our sole option, repaired or replaced without additional charge if they fail due to a defect for a period of one (1) year from the date of purchase. Service work (labor) performed at a TA or Petro Location is warranted to be free from defect in workmanship for 120 days from the date of service. If you purchase a used tire at a TA or Petro Location and the tire fails due to a defect within seven (7) days of purchase, we will, at our sole option, repair or replace the used tire. These limited warranties do not apply to products or vehicles used for racing or off-road purposes, or to damage caused by abuse, accident or neglect. New tires are warranted separately by the manufacturer and not included in this warranty.

EXCLUSIONS:

Consumable materials and parts (such as antifreeze, oil, filters) are not included in this warranty.

FEES AND TAXES NOT INCLUDED.

Fees, including, without limitation, waste disposal fees, are not included in this warranty and must be paid by you. In addition, Florida law requires us to collect a \$1.00 fee for each new tire sold and \$1.50 for each new or remanufactured battery sold in the state. This fee is not covered by the warranty and must be paid by you. Some states and/or local governments may require a tax on a portion of warranty repairs. Where applicable law allows, the tax must be paid by you.

ADDITIONAL EXCLUSIONS FOR REFRIGERATION SYSTEMS:

TA and Petro's scope of services for refrigeration system tractors and trailers covers only external component repairs and specifically excludes the refrigeration system itself. Maintenance items that will not be serviced include, but are not limited to, any internal component of the refrigeration system, the freon filter, the upper belts that require fan replacement and condensers. TA and Petro specifically disclaim any responsibility for the refrigeration system, loss of use of the refrigeration system, damage, loss or spoliation of the contents of the refrigerated trailer, lost time, inconvenience, loss of use of the tractor/trailer or any other incidental or consequential damage or loss.

HOW CAN A CLAIM BE MADE UNDER THE LIMITED WARRANTY?

No warranty will be honored without strict adherence to the following procedure: You must notify us immediately of any part or service failure by visiting the TA or Petro Location that sold the warranted parts and/or performed the warranted service work or by calling us at 1-800-632-9240. If the original TA or Petro Location is not convenient for you, please telephone us at 1-800-632-9240 and we will direct you to an alternative TA or Petro Location. The owner/driver is responsible for presenting the vehicle to the TA or Petro Location as specified above. The original invoice from the TA or Petro Location at which the part was purchased and/or the work was performed MUST be presented in order to get the benefit of the limited warranty.

WARRANTY LIMITED.

THE OBLIGATIONS UNDERTAKEN IN THESE LIMITED WARRANTIES ARE OFFERED ONLY ON THE ABOVE ITEMS AND UNDER THE EXPRESS CONDITIONS SET FORTH, AND MAY NOT BE ENLARGED OR ALTERED BY ANYONE. NO WARRANTIES ARE MADE, EITHER EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING WITHOUT LIMITATION, THE CONDITION OF THE PARTS, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, EXCEPT AS SPECIFICALLY PROVIDED HEREIN OR AS OTHERWISE PROVIDED BY LAW.

Downloaded invoice – opened in a separate tab.

Summary

To get an invoice, open the completed work order from **Service History**, go to the **Work Order Documents** tab, and click **Download** on the **Invoice**. The invoice opens in a separate tab where you can print and/or save it.